

June 2014 Agenda

Toombs County Board of Commissioners

Agenda

Large Courtroom

June 17, 2014

5:30PM

Regular Board Meeting

Call to Order

Invocation -

Approve Agenda

Approval of Minutes: May 20, 2014 Regular Board Meeting

Employee of the Month

Public Participation

Development Authority Report

Department Reports

- Chess Fountain, Clerk of Courts

Presentation of 2013 Audit – Mauldin & Jenkins

Approval of Office of District Attorney – Middle Georgia Judicial Circuit Budget

Approval of Technical Service Support Agreement – Physio Control – Annual Maintenance on (4) Lifepak®
15 Monitor/Defibrillator for EMS

Approval of Contractor for expansion of MSWL Cells 13-19

Approval of Contractor for CDBG Project – Mercy Clinic

Approval of McLendon Enterprises, Inc. for emergency repair – Cedar Crossing-Vidalia Road

Approval of Beer & Wine License Ordinance

Approval of Bids for Toombs County Public Works bids for:

1. Bulldozer
2. Road Grader
3. Compactor
4. Truck – Passenger & Dump Truck

Review and Consideration of Bond Resolution for funding of Solid Waste Expansion

County Manager Report

Financial Report

EMS Report

- Approval of Assistant Director Position

Comprehensive Plan Update

Update Regional Commission Digital/Broadband Community Presentation

Re-Striping Update

Health Insurance Up-Date

Courthouse Repair Update

TIA Update

2014 LMIG Update

Contract on Cell Towers Assessments

Disposal of Closed Voting Precincts

Commissioners Comments

Adjournment

Work Session

Courtroom A

Fifteen (15) minutes after Conclusion of Regular Meeting

Review of Noise Ordinance

Review of suggested Social Media Ordinances

Review of Current Capital Projects – timelines and Budget

Review of Current Mapping from Regional Commission – Infrastructure Needs

June 17, 2014 Meeting

**TOOMBS COUNTY BOARD OF
COMMISSIONERS**

LARGE COURTROOM

June 17, 2014

5:30 PM

REGULAR MEETING

PRESENT: MICHAEL BLAKE TILLERY, JEFF MCCORMICK, DENNIS DARRIEL NOBLES, WENDELL DIXON, ROY LEE WILLIAMS, HOWARD KAUFOLD, JOHN M. JONES, AND BELINDA WHIRLEY

Call to Order: The meeting was called to order by Chairman Tillery.

Invocation: Chairman Tillery gave the invocation.

Approve Agenda: Commissioner Dixon made a motion seconded by Commissioner Nobles to amend the agenda to add an Executive Session at the end and add Consideration of Liability Insurance Renewal following Manager Reports but before Commissioner Comments. Motion carried unanimously.

Approval of Minutes: Commissioner McCormick made a motion seconded by Commissioner Dixon to **May 20, 2014 Regular** approve the minutes of the May 20th, 2014 Regular Board Meeting. Motion **Board Meeting** carried unanimously.

Employee of the Chairman Tillery announced that Dusty Findley of EMS was voted by his peers as

Month: Employee for the Month of May. He was awarded a \$50.00 gift certificate to J&B's Steakhouse in Vidalia.

Public Participation: NONE

Development Authority Report: Bill Mitchell of the Development Authority gave a report that the Final One Georgia Progress Report for Chicken of the Sea was completed. They had 229 employees and \$20,000,000.00 investment as part of their incentive package to be here. Chicken of the Sea has 398 employees

with a \$31,000,000.00 investment here in Toombs County. He feels that they have done really well with this company and he thanked the Commission for what they have done to make this come to reality.

Mr. Mitchell spoke about Project Green and in Agri-business in canning. This is a prospect that would employ approximately 100 people and a \$4,000,000.00 investment.

In other business, he spoke of the progress of the Spec Building that is due to be completed in September of 2014. Also, the Development Authority is working on an area at the Regional Airport.

Department Reports Willie Haynes, Tax Assessor: Tax Assessor, Willie Haynes informed the Commission that they are expecting the 2014 Digest to be flat. We have a slight situation because of HB 954 which changes the value of low income housing. It will cause a decrease in the Digest of approximately \$12,000,000.00.

Chess Fountain, Clerk of Courts: Clerk of Court, Chess Fountain appeared before the Commission to discuss storage space. "These offices generate a lot of records some of which have to be kept for twenty years or more and some even forever. These records have to be retrievable and we are running out of space quickly."

Mr. Fountain suggested several options that the county can look at but something needs to be done. We can add some storage facilities here at the courthouse or we can find storage offsite but in the end something has to be done.

Presentation of 2013 Audit-Mauldin & Jenkins: David Irwin of Mauldin & Jenkins appeared before the Commission to report on the 2013 Audit. He stated their firm has issued an unmodified audit report (i.e. "clean opinion") of the county books and complimented management and staff on their handling. He also stated there were a few recommendations that have been made to management to improve operations but those recommendations are made every year and not generally cost effective for a county the size of Toombs as it would require the hiring of several additional employees just to meet the recommendation.

Approval of Office of District Attorney – Middle Georgia Judicial Circuit Budget: Commissioner Dixon made a motion seconded by Vice-Chairman McCormick to approve the Office of District Attorney- Middle Georgia Judicial Circuit Budget. Motion carried unanimously.

Approval of Technical Service Support Agreement – Physio Control – Annual Maintenance on (4) Lifepak® 15 Monitor/Defibrillator for EMS: Commissioner Nobles made a motion seconded by Vice-Chairman McCormick to approve Technical Support Service Agreement-Physio Control-Annual Maintenance on (4) Lifepak 15' Monitor/Defibrillator for EMS. Motion carried unanimously.

Approval of Contractor for Expansion of MSWL Cells 13-19 Commissioner Dixon made a motion seconded by Commissioner Nobles to approve McLendon Enterprises, Inc. as contractor of MSWL Cells 13-19 at a cost of \$2,925,236.98. Motion carried unanimously.

Approval of Contractor for CDBG Project–Mercy Clinic: The bid opening on the CDBG Project – Mercy Clinic-was conducted May 27, 2014 by Richard Hill. There was only one (1) bid received from Harry Moses Construction was in the amount of \$473,619.00. The bid was higher than funds available. With assistance of Dr. Nancy Stanley, the Architect prepared an addendum in the amount of \$33,596.00 that reduced the cost to \$440,023.00. A motion was made by Commissioner Dixon to award bid to Harry Moses Construction as recommended by Richard Hill & Associates, seconded by Vice-Chairman McCormick, and all were in favor. This award is contingent upon approval of "Sole Source" and contractor clearance by the Georgia Department of Community Affairs.

Approval of McLendon Enterprises, Inc. for Emergency repair– Cedar Crossing-Vidalia Road: Commissioner Nobles made a motion seconded by Vice-Chairman McCormick to approve McLendon Enterprises, Inc. for repairs on the Cedar-Crossing-Vidalia Road in the amount of \$12,000.00 to be paid from SPLOST Funds. Motion carried unanimously.

Approval of Beer & Wine License Ordinance: Following a brief discussion of the changes to the Beer & Wine License Ordinance, Commissioner Nobles made a motion seconded by Commissioner Dixon to approve the Beer & Wine License Ordinance as read. Motion carried unanimously.

Approval of Bids for Toombs County Public Works bids for:

1. **1. Bulldozer- Caterpillar @ a cost of \$173,190.00**
2. **2. Road Grader – Caterpillar @ a cost of \$258,943.00**
3. **3. Compactor – Flint Equipment @ a cost of \$49,000.00**
4. **4. Trucks – Dump Truck-International @ a cost of \$119,079.00 & Passenger Ford Truck-Threlkeld Motor Co.@ a cost of \$29,651.00.**

Commissioner Dixon made a motion seconded by Vice-Chairman McCormick to go with the lowest bidder for each item on the list for a total of \$629,863.00 to be paid from SPLOST Funds. Motion carried unanimously.

Review and Consideration of Bond Resolution for funding of Solid Waste Expansion: Commissioner Nobles made a motion seconded by Vice-Chairman McCormick to approve the Bond Resolution for funding of the Solid Waste Expansion with 3 local banks. Commissioner Dixon abstained from the vote. Motion carried 3-0.

County Manager Report Financial Report: Manager Jones gave the Financial Report for the Month of May.

EMS Report: There were 388 calls for May with 43 of those being for Montgomery County.

Approval of Assistant Director Position: Commissioner Dixon made a motion seconded by Vice-Chairman McCormick to approve the new position of EMS Assistant Director. Motion carried unanimously.

Comprehensive Plan Update: The Comprehensive Plan Update is due no later than October 31st, 2014. A Public Hearing has been set for June 23rd, 2014 at The Vidalia City Council Chambers, Vidalia Municipal Annex Building at 5:30PM.

Update Regional Commission Digital/Broadband Community Presentation: County Manager Jones informed the Commission that the Regional Commission had got a meeting together to discuss the area's digital/broadband access. Jones said it is left up to the county to keep this organized and moving forward. To be competitive in the future this is going to be very important to our businesses.

Re-Striping Update: The Re-striping Project began on Monday, June 16th, 2014 and is expected to be completed by Friday of this week.

Health Insurance Up-Date: Health Insurance sign up has been completed. We expanded the offering to include dental and vision.

Courthouse Repair Update: The repairs to the courthouse to keep unwanted animals out of the attic has been completed. Everything seems to be working well.

TIA Update: Manager Jones informed the Commission that everything is going well. The county is still working on right-of-ways for Ezra Taylor Road. Within the next few weeks the engineers will be going back

out there to survey the road and right-of-ways because some people wanted to be sure of this before they sign the right- of- way deed.

2014 LMIG Update: Jones informed everyone that this will be the paving of Glynn James Road and the engineers will be surveying the road and right-of-ways so that people can be assured of what they are deeding to the county.

Contract on Cell Towers No action taken.

Disposal of Closed Voting Precincts: Vice-Chairman McCormick made a motion seconded by Commissioner Nobles to declare all closed voting precincts as surplus property. Motion carried unanimously.

Renewal of Liability Insurance: With Bishop & Durden: Commissioner Dixon made a motion seconded by Vice-Chairman McCormick to approve the renewal on liability insurance with Bishop & Durden Insurance at a cost of \$163,950.00.

Commissioners Comments: Commissioner Nobles thanked all county employees for what they do. He commented on the Weight Management Lunch & Learn to be held on Wednesday June 18th, 2014 in the Durden Cabin at Partin Park at 11:00am and 12:15.

Commissioner Dixon thanked Fuzzy and the Road Department for the good job that they continue to do. He informed everyone that he was sorry he missed the last meeting because he heard that Road Superintendent, Fuzzy Swain had a lot of kind words to say about the Commission.

Vice-Chairman McCormick thanked all County employees because they make the County what it is. He appreciated every department for the work that they do for the County.

Chairman Tillery thanked everyone for what they do for the County and he went on to encourage all employees to attend the Wellness Luncheon that will be held tomorrow at Partin Park in the Durden Cabin.

Tillery reiterated the importance of employee participation in the Wellness Program because it will help keep our insurance rates lower which saves tax payer dollars. Also, he reminded everyone about the Area 8 EMAG Meeting being held at Plant Hatch tomorrow.

In addition, Tillery informed everyone that the County has received a small grant to begin digitizing some of our records. Also, he will appoint a committee to formalize the criteria for paving dirt roads. He appointed Vice-Chairman McCormick and Commissioner Nobles to formalize the criteria for paving dirt roads.

Executive Session: Commissioner Nobles made the motion seconded by Vice-Chairman McCormick to go into executive session. Motion carried unanimously.

Commissioner Nobles made a motion seconded by Commissioner Williams to end the executive session. Motion carried unanimously.

As a result of executive session Commission Nobles made a motion seconded by Commissioner Dixon to amend the County Manager's Contract to include a 5% increase in salary to begin the next pay periodand to direct the county attorney to redraft the county manager's contract to reflect same. Motion carried unanimously.

Adjournment: Commissioner Nobles made a motion seconded by Vice-Chairman McCormick to adjourn at 7:35PM. Motion carried unanimously.

_____ **Attest:** _____

Michael Blake Tillery, Chairman
CANCELLED

Belinda R. Whirley, County Clerk

Work Session

Courtroom A

Fifteen (15) minutes after Conclusion of Regular Meeting

Review of Noise Ordinance:

Review of suggested Social
Media Ordinances:

Review of Current Capital Projects
-timelines and Budget:

Review of Current Mapping from
Regional Commission –
Infrastructure Needs: