**TOOMBS COUNTY BOARD OF COMMISSIONERS Courtroom A**

**January 19, 2016 5:30 PM**

**REGULAR BOARD MEETING**

**PRESENT: BLAKE TILLERY, JEFF McCORMICK, ALFRED CASON, WENDELL HUGH DIXON, DARRIEL NOBLES, HOWARD KAUFOLD, JOHN M. JONES AND HELEN HARRIS.**

**Call to Order:** Chairman Tillery called the January meeting to order at 5:30 P.M.

**Invocation:** Commissioner Cason gave the invocation.

**Approve Agenda:** Commissioner Dixon made a motion, seconded by Vice-Chairman McCormick to accept the agenda as presented. Motion carried unanimously.

**Approval of Minutes:** Commissioner Nobles made a motion, seconded by Commissioner Cason to approve the Minutes of December 15, 2016 Regular Board Meeting as written. Motion carried unanimously.

 Commissioner Dixon made a motion, seconded by Commissioner Nobles to approve the Minutes of December 29, 2016 Called Board Meeting as written. Motion carried unanimously.

**Employee of the Month:** None

**Public Participation:** None

**Development Authority:** Mr. Bill Mitchell announced that they would have a meeting Thursday, the 21st month. Our membership meeting will be February 4th, 2016. Dot Foods

 has not signed their contract yet but they have committed to installing new freezers with a 9 million dollar expansion planned. This would require 50 plus new employee’s. Project Kettle is activity looking for a small (start-up) building.

 They have looked at 5 building in our area.

**Department Reports:** Glenn Taylor reported that EMS had 654 calls and drove 18,083 miles in December. In the year 2015, we had 6,804 calls and drove 245,398 miles.

 For the year of 2015, William Smith (Skipper) has 365 dumpsites checked, 9 residential warnings issues, 5 non-residential warnings issued, 156 resident citations issued, 49 non-residential citations issued, 18 Citizen Complaints, 99 addresses established, 147 mobile home inspections and 64 mobile home investigations.

**Consideration of 2016** Mr. Jones presented the five renewals of Beer and Wine Licenses application

**Beer and Wine Licenses:**  for the County for the year of 2016. All five have the supplied check list of

**John’s Country Junction;** requirements checked off. It is up to the board to vote on them individually or **Normantown Grocery;** to vote on them as a group since it is renewals.

**Benton Lee’s; Country**

**Pantry; Fruteria:**  Commissioner Dixon made a motion, seconded by Commissioner Cason to  accept all five renewals for Beer and Wine Licenses. Motion carried unanimously.

**Consideration of** Manager Jones stated that the next item was the re-appointment of Donnie

 **Re-Appointment of**  Mann to the Board of Elections. Mr. Mann is already a member of the Board **Donnie Mann to Board**  but his term has expired and he needs to be re-appointed. Mr. Mann’s term

**of** **Elections for**  would be from January 1, 2016 to December 31, 2017.

**January 1, 2016 to**

**December 31 , 2017:** Vice-Chairman McCormick made a motion, seconded by Commissioner Cason to

re-appoint Donnie Mann to the Board of Elections with his term to beginning on January 1, 2016 and end on December 31, 2017. Motion carried unanimously.

**Consideration of** Manager Jones stated that the next item was the re-appointment of Troy

**Re-Appointment of**  Reddick to the Board of Elections. Mr. Reddick’s term would be from January 1

**Troy Reddick to Board** 2016 to December 31, 2017. The Board of Elections requested that we re- **of elections for** appoint Troy Reddick to their Board.

**January 1, 2016 to** Commissioner Nobles made a motion, seconded by Vice-Chairman

**December 31 , 2017:** McCormick to re-appoint Troy Reddick to the Board of Elections. Mr. Reddick’s term would be from January 1, 2016 to December 31, 2017. Motion carried unanimously.

**Consideration of Request** Manager Jones stated that the next item was a letter of Support for East

**for a Letter of Support for** Georgia Healthcare Center Applications for a HRSA Oral Health Service

**East Georgia Healthcare** Expansion Program Funds. They are requesting the Chairman to sign the

**Center Application for a L**etter of Support.

**East Georgia Healthcare**

**Center Application for a** Vice-Chairman McCormick made a motion, seconded by Commissioner Cason to

 **HRSA Oral Health Service** sign the letter of Support for East Georgia Healthcare Center Applications for **Expansion Program Funds:** HRSA Oral Health Service Expansion Program Funds. Motion carried unanimously.

**Consideration of Bids for** Manager Jones stated that this is on the same D6 Bulldozer that had the track **Repair of Under Carriage** guides repaired in 2015. There were two bids, one from Yancey (CAT) for **for the D6 Bulldozer at** $ 32,571.69 andthe other from Tractor Equipment Company for $ 21,364.79.

**Landfill:** I recommend Tractor Equipment Company as the lowest and best bid. Their repair quote was $ 21,364.79 and it would be paid out of the Landfill funds.

Commissioner Dixon made a motion, seconded by Commissioner Nobles to repair the D6 Bulldozer at the landfill by Tractor Equipment Company in the amount of $ 21,364.79 and to be paid from the Landfill funds. Motion carried unanimously.

**Consideration of Approval** Manager Jones stated that in last month’s board meeting the board approved

 **of Bid for Motor Grader for** repair work on a motor grader at the Roads Department to replace the **Public Works and with-** transmission in a John Deere. The purchase order for the repair was with Flint in **drawal of December 2015** $ 16,976.24. The following week the motor blew up on that motor grader. **Transmission Repair:** Therefore we did not proceed with any repair at that time. I would like for the board to withdraw the transmission repair.

 Commissioner Cason made a motion, seconded by Commissioner Nobles to cancel the purchase order from Flint to repair the motor grader in the amount of $ 16,976.24. Motion carried unanimously.

 Commissioner Nobles asked how the motor blew up with the transmission needing repair. Manager Jones stated that it still would work in the low gear, but thankfully we did not invest any more money into it.

 Manager Jones stated that in the packets there were two bids to consider on purchasing a new motor grader. We ask for bids for both a regular motor grader and one with a side arm. Yancey (CAT) quote was net due $ 266,850.00 and Flint (John Deere) net due $ 267,893.84, both of these bids are with the side arm. Manager Jones recommended that we purchase the CAT with the side arm from Yancey for $ 266,850.00 to be paid with SPLOST funds.

 Vice-Chairman McCormick made a motion, seconded by Commissioner Dixon to purchase from Yancey Brothers a new motor grader in the amount of $266,850.00 to be paid with SPLOST funds. Motion carried unanimously.

 Commissioner Nobles ask if we were making payments, if so, how much interest would be applied or are we paying for this at once? Manager Jones stated that we would pay for the motor grader in full to avoid finance charges.

**Consideration of Approval** Manager Jones asked the board for the consideration of approval for re- **for Re-Appointment of** appointment of the County Attorney, Howard Kaufold.

C**ounty Attorney:**

 Commissioner Dixon made a motion, seconded by Vice-Chairman McCormick to re-appoint Howard Kaufold as our County Attorney. Motion carried unanimously.

**Consideration of Approval** Manager Jones asked the board for the consideration of approval for re-

**For Re-Appointment of** appointment of his position of County Manager.

**County Manager:**

Commissioner Cason made a motion, seconded by Commission Nobles to re- appoint Manager John Jones and to reaffirm his contract as our County Manager. Motion carried unanimously.

**Consideration of Approval** Manager Jones asked for the board to appoint Willie Mann as

**For Appointment of Willie** Toombs/Montgomery EMS representative to the Region 9 Council.

**Mann as Toombs-**

**Montgomery EMS** Commissioner Nobles made a motion, seconded by Commissioner Dixon to **Representative to the**  appoint Willie Mann as Toombs/Montgomery EMS representative to the Region **Region 9 Council:**  9 Council. Motion carried unanimously.

**Consideration for** Manager Jones read a list of equipment that needed to be declared as excess

**Declaring Certain Property** equipment. This equipment is assets from the EMS Department. Some are

**as Excess Equipment:** old stretchers, a washer and Dryer, and miscellaneous items, that could be advertised for bids to be taken on each item. Some of the EMS equipment such as electric stretchers possible could be sold to the funeral homes in this area if there are not any bids received on them.

Vice-Chairman McCormick made a motion, seconded by Commissioner Nobles to advertise the excess equipment for bid. Motion carried unanimously.

**Consideration of Moving** Manager Jones asked the board if they would like to consider moving the

**February 16, 2016 Regular** February 16, 2016 Regular Board Meeting to the following Tuesday the 23rd of

**Meeting due to Conflict** February due to the conflict with ACCG legislative Day in Atlanta. Everyone in **with ACCG Legislative Day:** our Region will be at this meeting. Manager Jones stated that we would have to publish in the newspaper that the meeting had been rescheduled for February 23, 2016 if they voted to move the meeting.

 Commission Dixon made a motion, seconded by Commission Nobles to move the February 16, 2016 until February 23, 2016 due to the conflict of the ACCG Legislative Day in Atlanta, Georgia. Motion carried unanimously.

**County Manager Report:**

 **Financial Report:** Our Auditors will be here in March to start our Audit and should send their final report in May. We had a good year and in the over-all financial concerns, looked good at the end of the year.

 **2015 Budget Amendment** Manager Jones stated that we are required to produce a balanced budget and this is moving budget amounts from under budget line items to those that are cover. One from Road and Bridges, the infrastructure on Glenn James Road, which we used the money in 2015 but we received the LMIG funds in 2014. Without the amendment one would conclude were over budget for this line item which in fact we are not.

 Vice-Chairman McCormick made a motion, seconded by Commission Dixon to approve the 2015 budget amendment. Motion carried unanimously.

 **EMS Report** Glenn Taylor gave the EMS Report during the Department Reports. EMS has quite a bit of traveling in the year 2015. As Glenn described, to equate the miles driven by EMS was like taking ten trips around the center of the Earth last year.

 **Status of Ezra Taylor Road:** Manager Jones stated that they are almost finished moving the utilities, we are on schedule and midsummer date for the completion of that project.

 **Status of Glynn James** Manager Jones stated that the utilities have been moved and we are waiting on **Road:** the Corps of Engineers to give their final approval on drainage pipe on the East end of the road. McClendon’s is starting tomorrow shaping that road up again. Once the Corps of Engineers gives us their approval, McClendon’s should be finished with that project in ninety days.

 **New Date of IPT Case** Manager Jones stated that the new date of the IPT (Insurance Premium Tax)

 **Hearing:** case will be held on March 31, 2016.

 **Landfill Leachate Truck:** Manager Jones stated that we are looking at different options on this. The truck is developing some serious rust issues and we are going to have to either replace the tank, get a new truck or contract out for $ 35,000.00 to $ 40,000.00 per year. Used trucks cost in the range of $ 60,000 to $ 70,000.00 with high miles. New trucks prices are in the $ 110,000 plus range. This is a decision we need to address before the end of the year 2016.

 **Miscellaneous:** In the year of 2016 we need to discuss the Court House.

 The Pineland building: To repair the Pineland building, we would need to replace four central units at the price of $25,000.00 each and roof replacement quote was $ 125,000.00. We could demolition for the cost of $ 300,000.00 to $ 350,000.00 to remove the building totally. If we did that we would have to pay about $ 200,000.00 back to the CDBG Grant or we could leave it vacant until the year 2023 and not have to pay any of the grant back.

 Vice-Chairman McCormick stated, when Pineland signed papers in July, this was for a one year contract. At this time we started looking at what it would take to get that building back in shape. The north end of that building is falling in. At this time we notified Pineland to find suitable arrangements in the next year. About a half of a million was used in CDBG grant money for renovation the inside of that building. In 2004 Oxford gave the property to the Develop Authority which they gave the property to the school and the County. How much is this property worth? Manager Jones stated that in his option that the property is not an asset but rather a liability.

 This issue has been tabled until our next meeting, where the options can be evaluated on this property.

**Construction of a road for** The City of Lyons and Toombs County School System will be renovating one or **the Toombs County** their buildings in 2016. In the fall of 2016 they will have everybody in the school

**School System:** system (except Toombs Central) at one location (Bulldog Road). The School System only has one road in and one road out which will cause a lot of congestion / traffic jams. The school system is trying to get some state money for building a road. We have previously been approached on helping construct this road. They already own the property for the road construction.

 Chairman Blake Tillery explained that the road would be Quint Shrine Road to Bellview road, with the anticipation of paving Ezra Taylor Road. This would give access to the West without using Lyons/Center Road. If they were to receive State money and the County constructed the dirt road, the school system could use their (State) money to black-top the dirt road that we provide for them.

 **Standing Committee Reports:**

**Commissioner Comments:**

**Vice-Chairman McCormick:** What road is the road crew working on now? Manager Jones stated they are working on Ben Boatright Road, prior they were on Blaxtons Road. Vice- Chairman McCormick said he really appreciates the Employees. It is kind of tough when the road crew gets caught-up and the next day it is pouring down rain again, but I really appreciate all of our employees.

**Commissioner Dixon:**  Dixon Lake ready looks good and I see that we have the new Ambulance on line. I thank all of the Departments for what they do.

**Commissioner Cason:**  I appreciate the support from all of my colleges and employees. I had the opportunity to ride down Glenn James Road and Ezra Taylor Road and to see all that has been done to prepare the roads to be paved, it is impressive! I have made one year of service on the Board and I have enjoyed working with you guys.

**Commissioner Nobles:** I have gotten a lot of compliments on the Blaxtons Road on how good of a job they have done. Jerry Bellflower, have you had to train your employees on how to drive the new equipment with the joystick controls? Jerry replied, “No training was required.” Mr. Manager, how is Lent Stevens Road? Manager Jones replied that they had done all the prep work on the patching, now they are waiting on the re-surfacing.

**Chairman Tillery:** I would like to re-appoint committees at this time - Road and Bridges Committee to Commissioner Cason and Vice-Chairman McCormick; Recreation Committee to Commissioner Cason and Commissioner Nobles; Landfill Committee to Commissioner Dixon and Commissioner Nobles; Public Safety Committee to Commissioner Dixon and Commissioner.

 Chairman Tillery reminded everyone that the Health Screening coming up was mandatory for all employees that are covered under our insurance. I’ve been looking through the codes and I would like to see these codes on our webpage. We may need to pay a student to go and look at those codes and get those up on our County Website. At least that is going to be my push in the next couple of years where people can access this information more clearly and freely.

 Thanks for all of the County Employees, you make us look good every day and we are thankful for you.

**Recess:** Chairman Tillery stated the executive session was to cover personnel issues. E**xecutive Session:** I need a motion to go into executive session.

Commissioner Dixonmade a motion, seconded by Vice-Chairman McCormick for the executive session to begin for the purpose of Personnel Issues after a short recess. Motion carried unanimously.

 Chairman Tillery stated we will stand in recess for about five minutes.

 Chairman Tillery called the Executive Session meeting to order at 6:35 P.M.

 Commission Dixon made a motion, seconded by Commissioner Nobles to adjourn the Executive Session and return to the regular session. Motion carried unanimously.

 Vice-Chairman McCormick made a motion, seconded by Commissioner Nobles to authorize Manager Jones to address the personnel issue as he saw proper.

 Motion carried unanimously.

**Adjournment:**  Chairman Tillery asked for a motion to adjourn if there are no other questions. Commissioner Dixon made a motion to adjourn, seconded by Vice-Chairman McCormick. Motion carried unanimously.

 The meeting adjourned at 7:15 pm.

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**Michael Blake Tillery, Chairman Helen Harris, County Clerk**