

REGULAR BOARD MEETING

PRESENT: **DAVID SIKES, ALFRED CASON, WENDELL HUGH DIXON, DARRIEL NOBLES, JEFF McCORMICK, HOWARD KAUFOLD, JOHN M. JONES AND HELEN HARRIS.**

Call to Order: Chairman Sikes called the November Meeting to order at 5:30 P.M.

Invocation: Vice-Chairman McCormick gave the invocation.

Approve Agenda: Chairman Sikes asked for a motion to approve the Agenda.

Commissioner Dixon made a motion, seconded by Commissioner Cason to approve the December 19, 2017 Agenda. Motion carried unanimously.

Approval of Minutes: Chairman Sikes asked for a motion to approve the minutes for the November 21, 2017 Regular Board Meeting.

**November 21, 2017
Regular Board Meeting:**

Vice-Chairman McCormick made a motion, seconded by Commissioner Dixon to approve the Minutes of the November 21, 2017 Regular Board Meeting as presented. Motion carried unanimously.

**Development Authority
Report:**

Bill Mitchell announced the coming meetings as followed: Leadership Toombs-Montgomery Economic Development meeting will be held on January 25, 2018. Toombs-Montgomery Leadership-Professional Development and Community Service will meet Thursday, January 11th at 9:00 AM – 1:00 PM. Toombs County Development Authority will meet on Thursday January 18th at noon. Remember the Pre-Legislative Breakfast will be Thursday, January 4th at 7:30 AM. The cost is \$20.00 per person; the registration form or any additional information needed can be obtained from Debbie at the Chamber.

Mr. Mitchell stated, "I would like to take the privilege of saying thank you to each and every one of you for all of the support that you have given the Development Authority and the Chamber over the years. It has been a pleasure to come in and work in a community that is working together. As I have said so many times before, I have seen too many communities as we have gone around the State that don't work and don't progress and don't see the type of activities that we have seen. I am definitely elated to say that I am leaving an organization that I think is in great shape and I would say this, since I trained Michelle, and in turn she trained me at Oxford and Trane and for the last sixteen years Michelle has been working with us and she deserves the promotion that the Development Authority has given her. I look forward working with Michelle in next few months, helping her get in gear and continue the contact with our folks. Again, it has been a pleasure to serve the community."

Commissioner Dixon asked Mr. Mitchell to please stay at the podium where the Commissioners and County Manager could present him with a plaque for the number of years served on the Development Authority and the Chamber. Commissioner Dixon continued reading the accomplishments that Mr. Mitchell has accomplished over the years. A picture was taken with the Commissioners and Mr. Mitchell holding the plaque that had been presented to him.

Department Reports:

Drew James, EMS Director, stated there were 543 calls in November and 19,587 miles traveled. A few months in the past Mr. James had explained the partnership with Oaks Baptist Church Youth Group in Lyons and the Department. They had come forward with care packages in which there were blankets in each one. The department has handed out about twenty so far. These care packages are not for just the unfortunate, but for the elderly that may not have family in the area. We would like to give credit for this youth group and we are looking forward to the partnership in the future. We are working on a grant from the Georgia Trauma Commission from the State of Georgia we are expecting to receive about \$ 9,000 in the next couple of months. We are

looking at our equipment and doing an evaluation on our equipment to see where demands are so that we may apply the money to good use.

Public Participation: None

Consideration of 2018 Beer and Wine Licenses: Manager Jones explained there were four Beer and Wine Licenses for consideration. All four applicants have met all the requirements for their Beer and Wine Licenses to be issued if the Commission approves.

Frank's County Club-Susan Simpson; Cedar Crossing Grocery – Sangita Patel; Big Ma's – Susan Simpson; Pop's General Store – Sanjay Patel Commissioner Dixon made a motion, seconded by Vice-Chairman McCormick to approve Frank's County Club, Cedar Crossing Grocery, Big Ma's, and Pop's General Store for their 2018 Beer and Wine Licenses in Toombs County. Motion carried unanimously.

Consideration of Approval Memorandum Agreement with Southeastern Technical College: Manger Jones presented the Memorandum of Agreement with Southeastern Technical College that allows Paramedic interns to do their internship with the EMS Department. This agreement has been review and approved by our County Attorney. It is the request that the Commission allows the Chairman to sign this Memorandum Agreement between the Southeastern Technical College and Board of Commissioners.

Vice-Chairman McCormick made a motion, seconded by Commissioner Nobles to approve the Chairman to sign the Memorandum of Agreement between the Board of Commissioners and Southeastern Technical College. Motion carried unanimously.

Consideration of Approval of Resolution of Support and Letter of Support for Brewton-Parker College: Manager Jones stated Brewton-Parker College was applying for a USDA loan to refinance their debt which will also reduce their payments. In the Commissioners Packet there is a letter from Dr. Echols, President of the College, expressing his appreciation for the support.

Vice-Chairman McCormick made a motion, seconded by Commissioner Dixon to allow the Chairman to sign the Resolution of Support and the Letter of Support for Brewton-Parker College. Motion carried unanimously.

Consideration of Billing Service Agreement with Emergency Medical Service Consultants, Ltd.: Manager Jones stated that he was pleased with the Billing Company for the EMS Department that had been our billing company for several years. This is a renewal of their contract and request the Board to approve authorizing the Chairman to sign the Service Agreement with Emergency Medical Service Consultants, Ltd. d/b/a EMS Consultants for the coming year. Our County Attorney has reviewed and approved this contract.

Commissioner Cason made a motion, seconded by Commissioner Dixon to allow the Chairman to sign the Billing Service Agreement with Emergency Medical Service Consultants, Ltd. d/b/a EMS Consultants. Motion carried unanimously.

Consideration of Qualifying in Fees for 2018 Elections: Manager Jones explained, per County Policy, that he, the Probate Judge and the Superintendent of Elections to meet where the qualifying fees could be established for the coming election year. In the Commissioners Packet there is the resolution and what will be published in the local legal organ. The fees are set by State Statue we are just approving their qualifying fees. The copy of the Election Ordinance is also included in the packet information. The positions up for election in 2018 will be two of the County Commissioners, the Chairman of the Toombs County Board of Education and three members of the Toombs County Board of Education. This is to approve the the qualifying fees and to approve the resolution that is presented in your packets.

Commissioner Nobles made a motion, seconded by Commissioner Cason to approve the quality in fees for the 2018 Elections and for the Chairman to sign the Resolution for the year 2018 Quality fees. Motion carried unanimously.

Consideration of Appointment to the State of Georgia Manager Jones stated that a letter had been received from the Division of Family and Children Services requesting that the Board appoint Clarence Pittman to fill the unexpired term of Donnie Mann on their Board. If appointed Mr. Pittman's term

Division of Family and Children Services:

will expire on June 30, 2020.

Commissioner Dixon made a motion, seconded by Commissioner Nobles to appoint Clarence Pittman to the Board of Family and Children Services in which his term will expire on June 30, 2020. Motion carried unanimously.

Consideration of Approval for Holiday Schedule for 2018:

Manager Jones presented the holiday schedule for the year of 2018. The holidays are the same as last year holidays for the County Employees. We ask the Board to approve the holiday schedule as presented.

Commissioner Nobles made a motion, seconded by Commissioner Dixon approved the following Holidays for the year of 2018: New Years Day, 01/01/2018; MLK Day, 01/15/2018; Good Friday, 03/30/2018; Memorial Day, 05/28/2018; July 4th, 07/04/2018; Labor Day, 09/03/2018; Veterans Day 11/12/2018; Thanksgiving, 11/22/2018 and 11/23/2018; and Christmas, 1/24/2018 and 12/25/2018. Motion carried unanimously.

Consideration of Approval for Application for Georgia DNR Scrap Tire Amnesty Event:

Manager Jones announced that the Georgia DNR has a scrap Tire Amnesty Event Grant that Toombs County could apply for. This DNR Grant would allow the Toombs County residents (not to the contractors or business owners) that may have old tires to be disposed of on a certain day and not be charged the disposal fee. On the day the Amnesty Event occurs, there will be a DNR representative present on site and they will fund the work effort to do the clean up, currently, it cost the County \$ 125 per ton of weight to dispose of the tires. We are asking the Board to approve the Grant Application.

Commissioner Cason made a motion, seconded by Commissioner Dixon to send the Grant application for Georgia DNR Scrap Tire Amnesty Event. Motion carried unanimously.

Consideration of Approval of Purchase of Fire Truck:

Manager Jones stated Cedar Crossing Fire Department has two out of three fire trucks that were in poor condition and is not in operations at this time. This past week Fire Chief Wayne Brantley and myself (Manager Jones) inspected a 2006 Pierce Quantum Pumper Fire Truck that has a 1200 gallon water tank that was for sale. The asking price for this Fire Truck is \$ 56,000 and can be purchased from ARFF Sales, Corporation.

Commissioner Dixon made a motion, seconded by Vice-Chairman McCormick to approve the purchase of a 2006 Pierce Quantum Pumper Fire Truck, from ARFF Sales, Corporation for the Cedar Crossing Fire Department in the amount of \$ 56,000 and will be paid for by SPLOST funds. Motion carried unanimously.

Commissioner Nobles asked what they would do with the two older trucks. Manager Jones stated that it had not been decided on what would happen to the two fire truck that was not in operation at this time. Both trucks are 1980 model fire trucks and he did not know if there was a market for that older model of a truck.

Consideration of Proposal of an Environmental Conservation Ordinance:

Manager Jones stated the County has had issues with the current on-site sewer management for Toombs County. The Regional Commission was contacted about some help with the problems that needed to be addressed. During the research it was discovered that there was an Ordinance called the Environmental Conservation Ordinance that was supposed to be passed by the Counties between the years of 1999 and 2001; for some reason, it never was. The Heart of Georgia Regional Commission said that the Counties in our region would have to pass the Ordinance. These Counties are Evans, Candler, Emanuel, Toombs and Treutlen County; not only do the Counties need to pass this but also the Municipalities. This Ordinance is required by the Department of Community Affairs where we will be in compliance with part five of the Environmental Planning criteria and the Georgia Environmental Protection Division. Failure to pass this ordinance will prevent the County from qualifying for LIMIG funds nor will we be able to apply for CDBG funds.

Vice-Chairman McCormick made a motion, seconded by Commissioner Dixon to proceed in the process of adopting the Environmental Conservation Ordinance as a County. Motion carried unanimously.

Chairman Sikes appointed the Landfill Committee, Commission Nobles and Commission Dixon, to work on this Ordinance to be approved.

County Manager Report:

Financial Report: Manager Jones explained that the year is 91.6 percent completed. At this point in time, we are 86.9 percent which is below budget projection. LOST sales are down 5.3 million dollars this year; or 1.3 percent down for the year.

Miscellaneous:

Standing Committee

Reports:

Commissioners Comments:

Commissioner Nobles: Wished everyone a Merry Christmas and Thanked the Roads Department for his present. He hoped that Santa Claus brings you what you want and come back January Second because we have a lot of work to be done next year.

Commissioner Dixon: Thanked to the entire departments for doing a good job in the past year. Merry Christmas!

Commissioner McCormick: Appreciated everyone and what they do for the County and making our jobs easy. He wished everyone and their family would have a wonderful Christmas.

Commissioner Cason : Wishing everyone a Merry Christmas and hoped that ourselves and all of our family members stay healthy.

Chairman Sikes: Year one is in the books and it has been fast and furious. He was extremely glad to be a part of this, you guys are a great team. Merry Christmas!

Adjournment: Chairman Sikes asked if there was a motion for adjournment.

Vice-Chairman McCormick made a motion, seconded by Commissioner Dixon to adjourn. Motion carried unanimously.

The meeting was adjourned at 6:05 PM.

David Sikes, Chairman

Attest: _____
Helen Harris, County Clerk