

REGULAR BOARD MEETING

- PRESENT:** DAVID SIKES, JEFF McCORMICK, ALFRED CASON, WENDELL HUGH DIXON, DARRIEL NOBLES, BLAKE TILLERY, JOHN M. JONES AND HELEN HARRIS
- Call to Order:** Chairman Sikes called the August Meeting to order at 5:30 P.M.
- Invocation:** Commissioner Cason gave the invocation.
- Approve Agenda:** Chairman Sikes asked for a motion to approve the Agenda.  
  
Commissioner Dixon made a motion, seconded by Vice-Chairman McCormick to approve the August 21, 2018 Agenda. Motion carried unanimously.
- Approval of Minutes  
July 17, 2018 Regular  
Regular Board Meeting:** Chairman Sikes asked for a motion to approve the minutes for the July 17, 2018 Regular Board Meeting.  
  
Commissioner Cason made a motion, seconded by Vice-Chairman McCormick to approve the Minutes of the July 17, 2018 Regular Board Meeting as presented. Motion carried unanimous.
- Development Authority** Michele Johnson, stated how nice the Norman Town Park looked and letting them be a part of the Ribbon cutting. Chamber participants represented Toombs County at the Georgia Chamber's *Congressional Luncheon* in Macon held today (8-21-18). *Toombs-Montgomery Business Expo* will be September 13<sup>th</sup> at 4:00 P.M. until 7:00 P.M. at the Vidalia Community Center. *Leadership Toombs-Montgomery*, the new adult leadership class has been selected; the roster is presently being announced. *Toombs-Montgomery Youth Leadership*, the new youth leadership class roster should be finalized this week and will be announced next week. *August 2018 Meeting* will be held August 29<sup>th</sup> at 8:00 A.M. at the Chamber & Development Authority Boardroom. *Development Authority: Greater Savannah Regional Authority (GSRA) Marketing Event:* Michele Johnson and Pollyann Martin represented Toombs County at the GSRA marketing event in Atlanta. *Community Economic Development Orientation Program (CEDOP) Atlanta Trip:* the CEDOP Atlanta trip is scheduled for September 10-11, 2018. The first day will be spent with EMC for the CEDOP. The second day will be spent at the Georgia Experience Center. We will tour the Center, walk through the site selection process and make a community presentation to project managers over lunch. We would like for the Commissioners to attend if you can make the trip. *Georgia Economic Developers Association (GEDA) Annual Conference:* Michele Johnson, Pollyann Martin and Bill Mitchell will represent Toombs County at the GEDA Annual Conference on September 19<sup>th</sup> – 21<sup>st</sup> in Savannah. *South Georgia Railroad Coalition:* Toombs County will host a meeting of the South Georgia Railroad Coalition at the southeaster Technical College (STC) Economic Development Center (EDCO on Monday, October 1<sup>st</sup> at 2 P.M. Representatives from fifteen Counties, three Regional Commissioners, the Georgia Department of Economic Development (GDEcD), the Georgia Department of Transportation (GDOT, the Georgia Department of Community Affairs (DCAO, the Georgia Ports Authority (GPA) and the Georgia Legislature are expected to participate. *September 2018 Meeting:* Thursday, September 27<sup>th</sup> at 12 Noon at the Chamber & Development Authority Boardroom.
- Commissioner Nobles said that Michele, Zack, and Cathy did a good coverage of the Ribbon Cutting at the Normantown Park and he really appreciates them being there.
- Department Reports:** Drew James, EMS Director, stated there were 565 calls for service in the month of July and 28,795 miles were placed on the fleet of ambulances. We continue to support our local student athletics on Friday Nights with Ambulances standing by. The service has had four transports so far from the area football games, which is a little above normal but this is from the dog days of August and the heat. Commissioner Dixon asked if the ambulance that had motor problems was back on line. Mr. James stated that it was going to be about three or four more days before it would be back on line.

**Public Participation:** None

**Consideration of Appointments of two members on the Toombs County Development Authority Board:** Manager Jones stated as identified in the legislation that created the Development Authority, there are three Authority Districts. In addition the members that represent these districts must residents of the districts they represent. In District one is within the City of Vidalia, there are four members that come from there. In District two there are two members from that area. District three is from Toombs County, there is one member selected from there, which is everyone that is not in the previous two Districts as described. In the packets the Commissioners have a letter from the Development Authority with nominees for one member out of District one and one member out of District two. These two members will be replacing the expiring terms of Mike McKinley and Sam Polk. They have listed three individuals for the Board to consider filling these two members.

Commissioner Dixon made a motion, seconded by Commissioner Nobles we nominate Garrett Wilcox to be placed on the District one for Vidalia area and John Robison to be on the District two for the Lyons area. Motion carried unanimously.

**Consideration of Approval of Toombs County Revolving Loan Application:**

Manager Jones informed the Board that the Toombs County Revolving loan has approximately a \$ 400,000 balance. The application before you is an application for \$ 200,000 and is submitted by 318 Holdings, LLC as Lee and Jennifer Evans being the members of that. This is for furniture, fixtures, and lease hold improvements for the Barberitos Restaurant that is going to be on Hwy. 280 in Vidalia. The total cost of the project for them is \$ 350,000 with the first \$ 150,000 funded by the LLC members and the remaining \$ 200,000 will be financed by this revolving loan if approved by the Board. The \$ 200,000 principle, five percent interest, seven year term, the collateral is first position on the furniture, fixtures, and equipment and a personal grantee of the owners and the stipulation of submitting certain financial reports on a timely basis to the Development Authority. Commissioner Dixon and I attended the financial committee portion of the meeting with the Development Authority meeting when they review all this and it was recommended by the Finance Committee Development Authority to approve it, then the Development Authority Board approved it and sent it to this Board for final approval.

Commissioner Dixon stated that in the financial meeting the Development Authority Board voted unanimous on the approval of the Revolving Loan and with this being a franchise that he would make a motion, seconded by Commissioner Cason to approve this \$200,000 revolving loan to 318 Holdings, LLC. Motion carried unanimously.

**Consideration of Approval of Contract with Department of Corrections for Two (2) Work Details:**

Manager Jones stated this is two work details from the Department of Corrections. One of these crews works at the landfill and the other does detail works for Public Works basically cutting grass and picking up trash. The terms of this contract is the same as they have always been. This contract is for twelve months and we recommend that the Board authorizes the Chairman to sign this contract with the Department of Corrections.

Commissioner Cason made a motion, seconded by Commissioner Nobles to authorize Chairman Sikes to sign the one year Contract with the Department of Corrections for two work details. Motion carried unanimously.

**Consideration of Approval of Emergency Repair for New Engine in EMS Ambulance:**

Manager Jones stated that one of the Ambulances had a lost an engine in one of the ambulances. I discussed the matter with the Public Safety Committee and Chairman Sikes to go ahead and get authorization to proceed with those repairs. This truck has over 180,000 miles on it but other-wise is in good condition. Paul Thigpen Chevrolet will be doing the work and it will be approximately \$ 13,000. I would like for the Board to approve up to \$ 13,000 and if approved, it will be paid from the Ambulance Funds.

Commissioner Dixon made a motion, seconded by Vice-Chairman McCormick to approve the \$ 13,000 repair bill from Paul Thigpen Chevrolet for the replacement of the engine and to be paid from the Ambulance Funds. Motion carried unanimously.

**Consideration of Approval of Timber Bids for Tract 1 and**

Manager Jones stated that the approval for timber bids for two tracts of land. This is a part of the 400 acres of land the County purchased about four or five years ago. We divided it into two tracts and placed out for bids. There were four forestry companies

<b>Tract 2:</b>	<p>that placed bids. The highest bid on track one was from K &amp; S Harvesters, Inc. in the amount of \$ 246,621. We recommend to the board to accept this bid.</p> <p>Commissioner Nobles made a motion, seconded by Commissioner Cason to accept the bid on track one from K &amp; S Harvesters, Inc. in the amount of \$ 246,621. Motion carried unanimously.</p> <p>Manager Jones stated on track two, the same four forestry companies that submitted bids as well. The highest bid on track two was from Tar Land &amp; Timber Inc. in the amount of \$ 421,499. We recommend to the board to accept this bid.</p> <p>Commissioner Dixon made a motion, seconded by Commissioner Nobles to accept the bid on track two from Tar Land &amp; Timber, Inc. in the amount of \$ 421,499. Motion carried unanimously.</p>
<b>Consideration of Approval for State Mandated New Computer Hardware for Tax Commissioner's Office:</b>	<p>Manager Jones stated this is a new system that is required for all 159 Counties to Adopt. To be compatible some of our hardware will have to be upgraded. We asked Pineland Computer Services to look at the state spec's on the requirements and give us a quote. We also have a September 30<sup>th</sup> dead line to have the equipment in place. The cost of the equipment will be \$ 14,074. Manager Jones recommended that the Board approve this purchase from Pineland Computer Services and pay with SPLOST funds.</p> <p>Commissioner Cason made a motion, seconded by Commissioner Dixon to approve the Purchase of equipment from Pineland Computer Services in the amount of \$ 14,074 for the Tax Commissioners Office and paid with SPLOST funds. Motion carried unanimously.</p>
<b>Consideration of Approval of Bid for Entrance to Recreation Baseball Field: Office:</b>	<p>Manager Jones stated in the packet was a bid submitted by Anderson Concrete Services in an amount of \$ 9,380.50 , this is for a driveway from US Hwy. 1 to the parking lot to be paved with asphalt. If approved by the Board, SPLOST funds will be used to pay Anderson Concrete Services for the job. Manager Jones recommends for the Board to approve this bid from Anderson Concrete Services, to be paid with SPLOST funds.</p> <p>Vice-Chairman McCormick made a motion, seconded by Commissioner Dixon to approve the bid received from Anderson Concrete Services in the amount of \$ 9,380.50 to asphalt the driveway for the baseball field at Toombs Central, paid with SPLOST funds. Motion carried unanimously.</p>
<b>County Manager Report Financial Report:</b>	<p>Manager Jones reported that everything looks very well; everyone is on budget for expensives. LOST collection is down 5.79% for this month; for the year we are down about 2.5%.</p> <p>In the packet you also have a list of employees that are on Workmen's Comp claims report and most of them are minor claims and the most of the employees have already returned to work. The Wellness flyer is also included in the packet.</p>
<b>Up-Date on Road Projects:</b>	<p>Update on Green Tippet Road Bridge, the final plans has been done and the ads have been run in the legal section of the paper. The plans are to let the contract in January of 2019, it will take four to six months to get all the permits to replace that bridge. The competition of replacing this bridge should be at the end of year 2019. Bud Jordan Road was planned to be paved this year, the soil cement base has been placed on the road and it will be a couple of weeks before they place the triple surface treatment down. This project was awarded to Dykes Grassing.</p>
<b>Other Miscellaneous Items:</b>	<p>September 7<sup>th</sup> at 9:00 A.M. there will be a called meeting to set the millage rate for year 2019.</p>
<b>Standing Committee Reports:</b>	<p>None</p>

**Commissioners Comments:**

**Commissioner Dixon:** Commissioner Dixon said that some of the farmers told him there was fifteen inches of rain in two weeks. I appreciate all the employees of the Roads Department and all of their hard work and extra hours they have done to restore the roads. Thank all of you!

Vice-Chairman McCormick said that we could not help all the rain we have been having but since I have been on the Board for eight years, our road are in better shape than when what I remember when I first came aboard, thanks to John and the road crew.

**Adjournment:** Chairman Sikes asked if there was a motion to adjourn the Regular Commissioners Meeting.

Commissioner Nobles made a motion, seconded by Commissioner Cason to adjourn the August 21, 2018 Regular Board Meeting. Motion carried unanimously.

The meeting was adjourned at 5:56 PM.

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Chairman, David Sikes

Attest: \_\_\_\_\_  
Helen Harris, County Clerk