

REGULAR BOARD MEETING

PRESENT: **DAVID SIKES, ALFRED CASON, WENDELL HUGH DIXON, DARRIEL NOBLES, TOMMY ROLLINS, BLAKE TILLERY, JOHN M. JONES AND HELEN HARRIS.**

Call to Order: Vice-Chairman Rollins called October Regular Board Meeting to order at 5:30 P.M.

Invocation: Commissioner Cason gave the Invocation.

Approve Agenda: Vice-Chairman Rollins asked for a motion to approve the Agenda.

Commissioner Dixon made a motion, seconded by Commissioner Nobles to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes: Vice-Chairman Rollins asked for a motion to approve the Minutes for the
September 15, 2022 Called Board Meeting held on September 15, 2022.

Called Board Meeting:

Commissioner Nobles made a motion, seconded by Commissioner Cason to approve the minutes from September 15, 2022 Called Board Meeting. Motion carried unanimously.

Approval of Minutes: Vice-Chairman Rollins asked for a motion to approve the Minutes for the
September 20, 2022 Regular Board Meeting held on September 20, 2022.

Regular Board Meeting:

Commissioner Dixon made a motion, seconded by Commissioner Cason to approve the minutes from September 20, 2022 Regular Board Meeting. Motion carried unanimously.

Development Authority
Report:

Michele Johnson gave a report on the coming up events. Greater Vidalia Chamber (GVC) Board Meeting will be held on Wednesday, October 19th at 11:30 AM. Greater Vidalia Youth Leadership (GVYL) Ag Session on Thursday, October 20th. Toombs County Development Authority (TCDA) Regular Monthly Meeting will be held on Thursday, October 20th at 12:00 Noon. Leadership Greater Vidalia (LGV) Education Session will be held on Friday, October 21th CREATE Session #2 will be held on Wednesday, October 26th, Thursday, October 27th in Rome Georgia Innovation Georgia's Workforce Pipeline Conference on Tuesday, November 1st and Wednesday – November 2nd in Athens Georgia. Region 9 Project Managers Luncheon will be held on Thursday, November 3rd in Atlanta. Leadership Greater Vidalia (LGV) Culture & Leisure Session on Friday, November 4th. There will be a ribbon cutting for S'Moore Coffee Shop in Lyons on Monday, November 7th at 4:00 PM. Georgia Economic Developers Association (GEDA) Monthly Meeting will be held on Monday, November 14th, in Atlanta.

Department Reports: None

Public Participation: Mike O'Quinn from ACCG spoke on how glad he was that our County had completed the LOST negotiation. He talked about the thing that ACCG could provide with day to day operation that may arise. He was looking forward to seeing the Commissioners and Staff at the Regional Meeting in Jesup, Georgia.

Consideration of
Request to Close a
Portion of Lake Drive:

Manager Jones stated in the packet you have a copy of the county procedure, the Georgia Code, a copy of the original request and impact statements from the the various department and agencies. Prior to the Regular Board Meeting, there was a Public Meeting to discuss any and all concerns with closing the road.

Commissioner Dixon made a motion, seconded by Commissioner Nobles to close the portion of Lake Drive as described. Motion carried unanimously.

Notation to the meeting:

Chairman Sikes had a previous speaking engagement and was delayed in his arrival to the Regular Board Meeting. Vice-Chairman Rollins turned the meeting over to Chairman Sikes at this point of the meeting.

Consideration of LOST Certificate of Distribution:

Manager Jones stated the packet contained a copy of the LOST Certificate of Distribution that reflects maintaining the LOST distribution at the current rate for the next ten (10) year beginning January 1, 2023. Management recommended that the Board approves the Certificate as presented and authorize the Chairman to sign.

Vice-Chairman Rollins made a motion, seconded by Commissioner Dixon to accept the LOST Certificate of Distribution and authorize the Chairman to sign. Motion carried unanimously.

Consideration of Approval of a Proposal to Purchase four (4) Panasonic Public Sector Computers

Manager Jones stated the Tough-Book computers were needed to complete their documentation in the field; especially on long transfers. The county received two quotes for the purchase of four (4) Panasonic Public Sector Computers. This first was from Pearl Solutions Group in the amount of \$17,356 and the second one was from Island Tech Services (ITS) in the amount of \$16,665. Management recommended the Board approve the low bid of \$16,665 from Island Tech Services (ITS) and to pay with SPLOST Funds.

Commissioner Cason made a motion, seconded by Commissioner Dixon to approve the purchase of four (4) Panasonic Public Sector Computers in the amount of \$16,665 Island Tech Services (ITS) and to be paid with SPLOST funds. Motion carried unanimously.

Consideration of Approval of Proposal from Enterprise Fleet Management for Leasing and Managing County Vehicles:

Manager Jones stated in the packet were the details of the lease agreement with Enterprise Fleet Management. Management is requesting this lease agreement for public work vehicles and any administrative vehicles. Management asked the Board to approve the lease agreements and authorize the chairman to sign. The Lease payments will be paid with SPLOST funds and vehicle maintenance expenses will be paid from the general fund and booked to the individual departments.

Commissioner Dixon made a motion, seconded by Commissioner Cason to approve the agreement with Enterprise and authorize the chairman to sign. The Lease payments will be paid with SPLOST funds and vehicle maintenance expenses will be paid from the General Fund and be booked to the individual department's budgets. Motion carried unanimously.

Consideration of Approval of Proposed Amendments to the Toombs County Defined Benefit Plan:

Manager Jones stated that an email had been received from ACCG Regional Client Manager, Christine Swanson and a Memo from Kale Hodges, ACCG Retirement Services Director. Copies were included in the packet, both describe in detail the proposed amendments that need to be approved and signed. This amendments allow the retirement plan to offer more options of investment. Management recommended the Board to approve the amendments as resented and authorize the Chairman to sign.

Vice-Chairman Rollins made a motion, seconded by Commissioner Nobles to approve the proposed amendments to the Toombs County Defined Benefit Plan to offer more options of investments and authorize the Chairman to sign. Motion carried unanimously.

Consideration of Approval of Proposed Contract for Grant Writing Services:

Manager Jones stated in the packet there was a copy of a contract offering Toombs County to enter into an agreement with Bonnie Kelly ED D., LLC for their services as a grant writer. The agreement has a fixed fee of \$500/month for any and all grants. She has extensive experience in grants for law enforcement, EMS and Fire among others. Management recommended that the board approve the proposed contract and authorize the chairman to sign. The contract will be paid through the general fund.

Vice-Chairman Rollins made a motion, seconded by Commissioner Dixon to approve the Chairman to sign the agreement with Bonnie Kelley ED D., LLC for their services as a grant writer, the salary will be a fixed fee of \$500 per month for any and all grants. The Contract will be paid through the General Fund. Motion carried unanimously.

**County Manager
Report:**

Manager Jones stated at the end of third quarter 2022, Operating Expense for the M & O Budget are at seventy-five percent. It appears revenue will be slightly over budget for the year based on current projects. Sales Tax for the month was eleven percent higher when compared to last year. Year-to-date Sales Tax is eleven percent higher as well. Health Insurance - in the packet there was a report that illustrates the self-insured program since starting date through September 2022. As shown, we have had over 873 claims; at a net savings of sixty eight percent. Tax Commissioner Report - Through August 31, 2022, 96.86 percent of all of the 2021 billed taxes have been collected.

Adjournment:

Chairman Sikes asked for a motion to adjourn the Regular Board Meeting.

Commissioner Dixon made a motion, seconded by Commissioner Cason to adjourn the Regular Board Meeting. Motion carried unanimously. The meeting was adjourned at 5:50 PM.

David Sikes, Chairman

Attest: _____
Helen Harris, County Clerk