

REGULAR BOARD MEETING

**PRESENT:** DAVID SIKES, ALFRED CASON, WENDELL HUGH DIXON, TOMMY ROLLINS, BLAKE TILLERY, JOHN M. JONES AND HELEN HARRIS.

**Call to Order:** Chairman Sikes called December Regular Board Meeting to order at 5:30 P.M.

**Invocation:** Commissioner Cason gave the Invocation.

**Approve Agenda:** Chairman Sikes asked for a motion to approve the Agenda.

Commissioner Dixon made a motion, seconded by Commissioner Cason to approve the agenda as presented. Motion carried unanimously.

**Approval of Minutes:** Chairman Sikes asked for a motion to approve the Minutes for the  
**November 15, 2022** Regular Board Meeting held on November 15, 2022.  
**Regular Board Meeting:**

Commissioner Nobles made a motion, seconded by Commissioner Cason to approve the minutes from November 15, 2022 Regular Board Meeting. Motion carried unanimously.

**Approval of Minutes:** Chairman Sikes asked for a motion to approve the Minutes for the  
**November 28, 2022** Called Board Meeting held on November 28, 2022.  
**Called Board Meeting:**

Commissioner Nobles made a motion, seconded by Commissioner Cason to approve the minutes from November 28, 2022 Called Board Meeting. Motion carried unanimously.

**Development Authority Report:** Michele Johnson wished everyone a Merry Christmas and a Happy New Year.

**Department Reports:** None

**Public Participation:** None

**Consideration of Alcohol License –** Manager Jones stated all of these are renewals from existing license holders. Both are in compliance with the county’s alcohol ordinance and qualify for the renewal of their licenses. Management recommended that the Board approve all of the license applications.

-- CEKK, LLC – Center Store  
--John’s Country Junction  
--Jani’s Mart

--Dennis Sport Shop  
--La Joya Mexican Store: Vice-Chairman Rollins made a motion, seconded by Commissioner Dixon to approve the Alcohol License for CEKK, LLC – Center Store, John’s Country Junction, Jani’s Mart, Dennis Sport Shop, and La Joya Mexican Store. Motion carried unanimously.

**Consideration of Approval of Memorandum of Understanding between GIS1, LLC & Toombs County:** Manager Jones stated in the packet there was a copy of the Memorandum regarding this agreement to provide GIS1 work for the Assessor’s Office. This is an addition to the contract that is with GIS1, who provides mapping for all of the parcels in Toombs County. Management recommended that the Board approve this Memorandum of Understanding.

Commissioner Dixon made a motion, seconded by Vice-Chairman Rollins to authorize Chairman Sikes to sign the Memorandum of Understanding with GIS1, LLC. Motion carried unanimously.

<b>Presentation of 2023 Local Officers with Elections from Board of Elections, Probate Judge and County</b>	<p>Manager Jones stated there was a meeting held on December 13, 2022 with the Elections Supervisor, Probate Judge and myself (County Manager) to identify, if any, local elections are schedule for the coming year. It was determined there are no local elections for 2023 and as such no action is required of the Board of Commissioners to set qualifying fees, therefore <u>this is informational only</u>.</p>
<b>Consideration of Approval of 2023 Holiday Schedule:</b>	<p>Manager Jones stated the holidays for 2023 are the same paid Holiday Days that the county has observed in the past with the exception of Christmas, which will fall on a Monday and normally Christmas Eve and Christmas day is taken off, Monday and Tuesday is suggested for Christmas Holidays. Management recommended the Board approve the 2023 Holiday Schedule as presented.</p> <p>Commissioner Nobles made a motion, seconded by Commissioner Cason to approve the following Holidays for the year of 2023: New Year’s Day, 01/02/2023; MLK Day, 01/16/2023; Good Friday, 04/07/2023; Memorial Day, 05/29/2023; July 4<sup>th</sup>, 07/04/2023; Labor Day, 09/04/2023; Veterans Day 11/10/2023; Thanksgiving, 11/23/2023 and 11/24/2023; Christmas, 12/25/2023 and 12/26/2023. Motion carried unanimously.</p>
<b>Consideration of Request for Rate Increase from All Green Services:</b>	<p>Manager Jones stated in the packet a copy of the request All Green asking for an increase because of continues fuel costs and inflationary pressure. As stated in their request they are allowed to petition the Board under Section 6.1. It is up to the Board to grant the six and a half percent increases they have request.</p> <p>Commissioner Dixon made a motion, seconded by Commissioner Nobles to approve the increase of six and a half percent due to the fuel costs and inflationary pressure. Motion carried unanimously.</p>
<b>Consideration of Appointment of Kendall Palmer to the Toombs County Board of Health:</b>	<p>Manager Jones stated Mr. Palmer’s term ends December 31, 2022. He has served on the Toombs County Board of Health for several years and is the current Chairman. Mr. Palmer has agreed to serve if the Board chooses to re-appoint him. Management recommended the Board to re-appoint Mr. Kendall. Palmer to the Toombs County Board of Health to serve from January 1, 2023 to December 31, 2028.</p> <p>Commissioner Nobles made a motion, seconded by Commissioner Cason to appoint Kendall Palmer to the Toombs County board of Health. Mr. Palmer’s term will be January 1, 2023 to December 31, 2028. Motion carried unanimously.</p>
<b>Consideration of Naming the road formerly known as US No.1 at Toombs Central that Georgia Department of Transportation abandoned and Transferred to the County:</b>	<p>Manager Jones stated with the abandoned portion of US #1 located at Toombs Central School and now a part of the Toombs County Road system, the Board of Commissioners need to assign a new name to this portion of the road. After discussion with everyone, management recommended the board name this road Toombs Central Road.</p> <p>Vice-Chairman Rollins made a motion, seconded by Commissioner Dixon to approve the renaming the portion of US # 1 at Toombs Central School to Toombs Central Road. Motion carried unanimously.</p>
<b>Consideration of the Toombs-Montgomery EMS Contract Renewal:</b>	<p>Manager Jones stated this is the continuation of our current contract with Montgomery County to provide EMS services in Montgomery County. The terms remain the same with the exception of the annual fee which is tied to annual increase based upon the CPI of medical services for the previous 12 months. This fee in addition to the reimbursement of the Montgomery County patients served covers Toombs County’s cost of operation in Montgomery County. Management</p>

recommended the Board to approve the contract with Montgomery County to provide EMS services in Montgomery County.

Vice-Chairman Rollins made a motion, seconded by Commissioner Dixon to approve Toombs-Montgomery EMS Contract Renewal and to authorize the Chairman to sign the Agreement. Motion carried unanimously.

**Consideration of Approval of 2023 M & O Budget: Resolution:**

Manager Jones stated in the packet the Resolution for the Maintenance & Operation Budget for the year 2023. After presenting the figures to the Board, a public hearing was held for public comment. The projected expense is \$14,168,621; the breakdown is as follows, General Government \$4,233,481; Judicial \$1,587,948; Public Safety \$5,149,672; Public Works \$2,705,580; Health and Welfare \$332,588; and Agencies/Development \$159,352. Management recommended the Board to approve the Resolution for the Maintenance and Operation Budget for the year of 2023 and to authorize the Chairman to sign.

Commissioner Dixon made a motion, seconded by Vice-Chairman Rollins to approve the Resolution for the M & O Budget in the amount of \$14,168,621 and authorize the Chairman to sign the Resolution. Motion carried unanimously

**Consideration for Approval of 2023 Revenue Special Budget Resolution:**

Manager Jones stated that the next item is the approval of the fiscal year of 2023 Budget Resolution for the Special Revenue Funds. This is for the following: E-911 Fund in the amount of \$ 843,071; Jail Fund in the amount of \$10,000; SPLOST Fund in the amount of \$ 5,809,371; T-SPLOST Fund in the amount of \$ 413,399; Landfill in the amount of \$1,404,712; EMS in the amount of \$2,541,526; Juvenile Service Fund in the amount of \$1,600; and Date Fund in the amount of \$20,000. Management requested the Board to approve the 2023 Special Revenue Budget Resolution in the amount of \$11,043,679 and authorizes the Chairman to sign.

Vice-Chairman Rollins made a motion, seconded by Commissioner Cason to approve the Special Revenue Budget Resolution in the amount of \$11,043,679 and to approve the Chairman to sign. Motion carried unanimously.

**Consideration of 2023 Law Library Budget and 2023 Revolving Loan Budget Resolution:**

Manager Jones stated that the next item is the resolution for the Law Library Fund for the year 2023, in the amount of \$15,000 and the 2023 Revolving Loan Balance Fund in the amount of \$10,000. The Management requests the Board to approve the Resolutions for the Law Library Fund, the Revolving Loan Fund and authorizes the Chairman to sign.

Commissioner Dixon made a motion, seconded by Vice Chairman Rollins to approve the Law Library Budget in the amount of \$15,000 and the Revolving Loan Budget Resolution in the amount of \$10,000 for the 2023 year and to authorize the Chairman to sign. Motion carried unanimously.

**Consideration of Approval of the 2023 Insurance Premium Tax Resolution:**

Manager Jones stated that the next item is the Insurance Premium Tax (IPT) Resolution in the amount of \$901,753. The IPT will be used as the following Breakdown: the Fire Protection in the amount of \$188,500; Trash Collection/ Solid Waste \$609,377; Animal Control \$50,000 and Code Enforcement \$53,876. Management requested the Board to approve the 2023 insurance Premium Tax Resolution in the amount of \$901,753 and approve the Chairman to sign.

Commissioner Nobles made a motion, seconded by Commissioner Cason to approve the Insurance Premium Resolution in the amount of \$901,753 and to authorize the Chairman to sign. Motion carried unanimously

**Consideration of 2023  
Budget Amendment:**

Manager Jones stated that this is the annual budget amendment that reflects both increases in revenues and expenses for the 2023 year. The chiller quit working and we had to lease a unit for about a year until we can get into the new courthouse and that is one of the major adjustments we had to make. Management recommended that the Board approve this budget amendment.

Commissioner Dixon made a motion, seconded by Vice-Chairman Rollins to authorize the Chairman to sign the 2023 Budget Amendments. Motion carried unanimously.

**County Manager Report:  
Financial Report:**

Manager Jones stated in the packet there was a copy of Novembers M & O Summary of Revenue and Expenses. As reflected in the proposed Budget Amendments, Revenues for the 2022 will be higher than budgeted. This is due to higher sales tax revenue and TAVT collections and Grant Funding for GDOT. Over all expenses should finish the year on budget. YTD Sales Tax revenue is approximately 15% higher than 2021.

**Miscellaneous:**

In the packet, there was a copy of a Memorandum from Bob Nadekow, Court Administrator for Superior Court which states we will be receiving a refund of \$27,629.16, which represents unused funds previously collected for Facial Year 2021 & Facial Year 2022 which were not used. This is a onetime refund. The summary of November 2022 and YTD of our Health insurance claims were also included in the packet. There are seven claims on the Workers Comp Claims for the Month of November; all but five of the claimants are back at work.

Commissioner Dixon wishes everyone a Merry Christmas and Happy New Year. Commissioner Nobles echoes Commissioner Dixon, Merry Christmas and a Happy New Year. We are going to have some extreme cold weather so be careful and be safe. Commissioner Cason told everyone to be happy. Vice-Chairman Rollins cautioned everyone to drive safe and be around Toombs Central, he had seen two accidents in that area recently.

**Adjournment:**

Chairman Sikes asked for a motion to adjourn the Regular Board Meeting.

Commissioner Nobles made a motion, seconded by Commissioner Cason to adjourn the Regular Board Meeting. Motion carried unanimously.

The meeting was adjourned at 5:55 PM.

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David Sikes, Chairman

Attest: \_\_\_\_\_  
Helen Harris, County Clerk